

BOARD OF DIRECTORS

Bi-Monthly Meeting

Agenda

Meeting:	Board of Directors	Date:	Wednesday, 23 April 2025
Meeting No.:	7/2024	Time:	5.30pm
Chair:	Phil Drummond	Venue:	Boardroom, Morwell office

Members In Attendance:

Phil Drummond	Board Director/Chair
<i>Leisa Harper</i>	<i>Board Director/Secretary</i>
Jo Harris	Board Director/Treasurer
Emma Vandenberg	Board Director
Gary Dore	Board Director
Kate Yeowart	Board Director

Others In Attendance:

Jenelle Henry	Chief Executive Officer
Lora Moulton	Executive Assistant (& Minute Taker)

Apologies:

Nil

Agenda No.	Subject
1.	Acknowledgement I acknowledge the traditional custodians of the land we are meeting on today, the Gunnai Kurnai people, and pay my respects to their Elders, past present and emerging.
2.	Appointment Of Positions Time Keeper: Lora Moulton Minute Taker: Lora Moulton

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3.	<p>Declaration Of Conflict Of Interest</p> <p>Nil</p>
4.	<p>Confirmation Of Previous Minutes</p> <p>Appendix 4.1a</p> <p>Moved: Choose an item.</p> <p>Seconded: Choose an item.</p> <p>Motion: That the minutes of the previous meeting, held on Wednesday, 19 February 2025, be accepted.</p> <p>Choose an item.</p>
5.	<p>5. Matters For Board Discussion & Decision</p> <p><u>5.1. Action List Review</u></p> <p>To be reviewed.</p> <p>Appendix 5.1a</p> <p><u>5.2. Audit & Risk Subcommittee</u></p> <p>Update to be provided by Gary.</p> <p><u>5.3. Governance Subcommittee</u></p> <p>Update to be provided by Leisa.</p> <p><u>5.4. Proposed Constitutional Changes</u></p> <p><u>5.5. Property At Welshpool</u></p> <p>Revisit the Board's position on this property ahead of the upcoming VCAT hearing on 29-Apr, providing context for new members and a refresher for others.</p> <p>Appendix 5.5a - Briefing</p> <p>Appendix 5.5b - Financial Transactions</p> <p><u>5.6. Strategic Plan</u></p> <p>Appendix 5.6a - Strategic Plan</p> <p><u>5.7. Board Calendar</u></p> <p>Appendix 5.7a - Calendar 2025</p>

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6.	<p>CEO Report</p> <p><u>6.1. Report</u></p> <p>Appendix 6.1a</p> <p>Moved: Choose an item.</p> <p>Seconded: Choose an item.</p> <p>Motion: That the CEO Report be accepted.</p> <p>Choose an item.</p>
7.	<p>Financial Report</p> <p>Appendix 7.1a - Management Report - February 2025</p> <p>Appendix 7.1b - Management Report - March 2025</p> <p>Moved: Choose an item.</p> <p>Seconded: Choose an item.</p> <p>Motion: That the Financial Report/s be accepted.</p> <p>Choose an item.</p>
8.	<p>Other Business</p> <p><u>8.1. Lease Documents Signing</u></p> <p>Signing of lease documents for the Drouin office, including the use of the common seal.</p> <p>Appendix 8.1a - Execution Pages</p> <p>Supporting Document 8.1b - Lease Agreement</p>
9.	<p>Board Correspondence</p> <p>Nil</p>
10.	<p>In Camera Session</p> <p><u>10.1. Professional Development for Executive Staff</u></p> <p><u>10.2. Executive Wage Review Process</u></p>

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11.	<p>Next Board Meeting</p> <p>Date: Wednesday, 25 June 2025</p> <p>Time: 5.30pm</p> <p>Venue: The Courthouse Restaurant, Warragul</p>

Meeting Closed	
Date:	Wednesday, 23 April 2025
Time:
Chair:	Phil Drummond